

GOVERNMENT OF TELANGANA

ABSTRACT

Home Department – Permission to create a Society and register it as an autonomous body in the name and style of "society for Protection of Women and Children" (SPWC) by Hyderabad City police – Accorded – Notification – Orders - Issued.

HOME (GENERAL.A1) DEPARTMENT

G.O.MS.No. 23

Dated: 27/02/2016.

READ:

From the Commissioner of Police, Hyderabad City letter C.No.185/2015 dated 22-12-2015.

ORDER:

The Commissioner of Police, Hyderabad City in the letter read above, has stated that the Government of Telangana is committed to the cause of making Hyderabad a safe and secured City to promote all-round development. Government is also making every effort to create State of the Art technology to develop world class infrastructure with a view to transform Hyderabad to a Global City conforming to the international standards. Hyderabad City Police have considered that protection of rights and interests of the women and children is fundamental towards making City a safe and secure place.

2. The Commissioner of Police, Hyderabad City, has further stated that though the safety and security of the public is the primary responsibility of the State, the role of Non Governmental Organisations (NGOs) and public spirited individuals is crucial to the cause of promoting public safety. During the informal interactions with various the President, Little Stars Children's Film Society of Mahabubnagar, Telangana State Non Governmental Organisations (NGOs) and eminent personalities in the society, the idea of creating an autonomous body fully committed to the cause of promoting the safety and security of highly vulnerable sections of the society i.e. women and children is conceived.

3. The Commissioner of Police, Hyderabad City, has further stated that the objectives of the Society are:

- (I) To provide integrated support and assistance to women and children affected by violence, both in private and public spaces under one roof.
- (II) To facilitate immediate, emergency and non-emergency access to a range of services including medical, legal, psychological and counseling support under one roof to fight against any forms of violence against women and children.
- (III) To work towards a balanced society where equality between Men & Women exists by resolving Conflict in the families & society at large which helps in creating a safe city for women and children.

4. The Commissioner of Police, Hyderabad City, while giving a detailed justification for creation of such Society, finally requested the Govt., to accord permission to create a Society and register it as an autonomous body in the name and style of "society for Protection of Women and Children" (SPWC) by Hyderabad City police.

5. The Government, after careful examination hereby accord permission to the Commissioner of Police, Hyderabad City to create a Society and register it as an autonomous body in the name and style of "society for Protection of Women and Children" (SPWC) by Hyderabad City police vide Chapter II of Andhra Pradesh Societies Registration Act, 2001 (adapted to the State of Telangana vide G.O.Ms.No.20, Revenue (Registration. II) Department dated 18-8-2014, Section 3(1).

(P.T.O.)

6. The Commissioner of Police, Hyderabad is advised that all the incomes earned, movable and immovable properties of the Society so earned or are to be earned shall be utilized towards the promotion of its activities to meet the aims and objectives as set forth in the "Memorandum of Society" and "Bye-Laws", and no profit thereof shall be paid or transferred directly or indirectly by dividends and bonus.

7. The Memorandum of Society and Bye-Laws of the Society are appended to this order.

8. The Commissioner of Police, Hyderabad shall take necessary action for registration of "Society for Protection of Women and Children" (SPWC).

9. This order issues with the concurrence of Revenue (Registration. I) Department vide their U.O. No.5889/Regn.I/A1/2015 dated 30/01/2016 and Finance (EBS.VI) Department vide their U.O. No.1751/58/A1/EBS.VI/2016 dated 15-2-2016.

(BY ORDER AND IN THE NAME OF GOVERNOR OF TELANGANA)

RAJIV TRIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Director General of Police, Telangana State, Hyderabad.

The Commissioner of Police, Hyderabad.

The Director General Stamps and Registration, Nampally, Hydeabad.

Copy to:

The Accountant General, Telangana, Hyderabad

The Pay and Accounts Officer, Telangana, Hyderabad

The Revenue (Reg.I) Dept

The Finance (EBS.VI) Dept

The PS to Minister, Home

The PS to Prl. Secy, Home Dept

//FORWARDED::BY ORDER//

SECTION OFFICER

**SOCIETY FOR PROTECTION OF WOMEN & CHILDREN, HACA BHAVAN,
SAIFABAD, HYDERABAD**

MEMORANDUM OF SOCIETY

1. **Name of the Society:** Society for Protection of Women & Children (SPWC)
2. **Location of the Office:** The registered office of the Society will be at Hyderabad and its address is Society for Protection of Women & Children (SPWC), Ground Floor, HACA Bhavan, Opposite Public Gardens, Saifabad, Hyderabad – 500004, Telangana
3. **Jurisdiction:** The operation of the Society extends to throughout the State of Telangana.
4. The Centre provides a comprehensive assistance through Police, Medical, Legal, and Prosecution Services along with Psycho therapeutic Counselling apart from relief and rehabilitation as per the requirements of distressed women & children.
5. **Aims & Objectives:** The Aims & Objectives of the Society are:
 - a) To provide speedy justice, comprehensive relief and rehabilitation for women & children in distress at single point through services like therapeutic Counselling along with Medical, Legal and Prosecution Services.
 - b) To create an environment of Empathy to the Women Victim where she will feel safe, protected and confident to fight her problem.
 - c) To work towards a balanced society where equality between Men & Women exists by resolving Conflict in the families & society at large which helps in creating a safe city for women.
 - d) To collaborate with various agencies, institutions, organizations, societies in India or abroad interested in similar objectives and goals.
 - e) To prepare, print and publish papers, periodicals, journals, books, Brochures, Pamphlets, other IEC Materials and any other useful study/ training material for conducting trainings, courses and to take up extension activity with an overall objective to furtherance the objectives, goals of the society.
 - f) To receive funds from Government / Non- Government, National / International / external, Corporate / MNCs organizations / societies to carry out its activities to achieve above goals and objectives.
 - g) To undertake such other activities and to create such other structures, institutes and organizations as may be found essential or conducive to the better realization of the above mentioned aims & objectives.
6. Pursuant to the aforesaid objectives, the society shall work in HACA Bhavan, Hyderabad, Telangana and the physical assets and infrastructure of the HACA Bhavan (or the place where ever this Centre operates) already created, and / or, to be created may be fully utilized by the Society for achieving the Goals and Objectives of the Society and for such other purposes the Society may :-
 - a. Accept grants of money, securities or property of any kind undertake and accept the management of any endowment, trust, not inconsistent with the objectives of the society, on such terms

- and conditions as may be prescribed by the Government, time to time.
- b. Invest and deal with the funds and money of the society.
 - c. Impose and recover fees and charges for the services rendered by it.
 - d. Purchase, hire, take on lease, exchange or otherwise acquire property-movable or immovable, which may be necessary or essential for the purpose. Construct, alter and maintain such buildings and works as may be necessary for carrying out the objectives and goals of the society with the prior permission of the Government.
 - e. Borrow and raise funds / money on mortgages, promissory notes, or other securities founded or based upon all or any of the properties and assets of the society or without any securities provided that prior approval in writing of the Government of the Telangana is obtained in that behalf.
 - f. Create reserve fund, sinking fund, insurance fund, or any other special fund whether for depreciation, repairs, improvement, extension or maintenance of any of the properties or rights of the Society and/or for recouping wasting assets and for any other purposes for which the society deems it expedient or proper to create or maintain any such fund or funds.
 - g. Make rules and bye-laws for the conduct of the affairs of the Society and add to, amend, vary or rescind them from time to time.
 - h. Do all such other acts and things either alone or in conjunction with other organizations or persons as the Society may consider necessary incidental or conducive to the attainment of the above objectives.
7. The Society's affairs shall be managed by the Executive Committee.
 8. The income and property of the Society, howsoever, derived shall be utilized towards meeting the objectives and goals as set forth in the "Memorandum of Society ". Expenditure on Government grants will be as per the directions given from time to time, No portion of income and property of the Society shall be paid or transferred directly or indirectly by way of dividend, or bonus to the members of the society or any other persons but remuneration could be paid to any members or other persons in return for the service rendered to the Society by way of allowances and charges.
 9. If on winding up or dissolution of the Society, there shall remain after satisfaction of its debts and liabilities any property whatsoever, the same shall not be paid or distributed among the members of the Society or any of them, but shall be dealt with in the manner provided by Section 25 of the Andhra Pradesh Societies Registration Act, (Telangana Adaptation) Order, 2014.

The **Executive body for this Society** will be:

S. No.	Official Designation	Designation in the Society
1	Commissioner of Police, Hyderabad City	Chair Person
2	Additional Commissioner of Police (Law & Order), Hyderabad City	Vice – Chair Person
3	Additional Commissioner of Police (Crimes & S.I.T), Hyderabad City	Member Secretary
4	Commissioner / Director, Dept. of Women & Child Welfare	Joint Secretary
5	Joint Commissioner of Police (CCS), Hyderabad City	Treasurer
6	Joint Commissioner of Police (Admin), Hyderabad City	Member
7	District Magistrate Collector, Hyderabad	Member

8	Additional DCP (Admin)	Member
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DECLARATION

We, the undersigned persons in the memo have formed into a Society and responsible to run the affairs of the Society and desirous of getting the society registered in Andhra Pradesh Societies Registration Act, (Telangana Adaptation) Order, 2014:

S. No.	Official Designation	Designation in the Society	Signature
1	Commissioner of Police, Hyderabad City	Chair Person	
2	Additional Commissioner of Police (Law & Order), Hyderabad City	Vice – Chair Person	
3	Additional Commissioner of Police (Crimes & S.I.T), Hyderabad City	Member Secretary	
4	Commissioner / Director, Dept. of Women & Child Welfare	Joint Secretary	
5	Joint Commissioner of Police (CCS), Hyderabad City	Treasurer	
6	Joint Commissioner of Police (Admin), Hyderabad City	Member	
7	District Magistrate Collector, Hyderabad	Member	
8	Additional DCP (Admin)	Member	

Witnesses:

- 1.
- 2.

**SOCIETY FOR PROTECTION OF WOMEN & CHILDREN (SPWC) OF WOMEN
& CHILDREN, HACA BHAVAN, SAIFABAD, HYDERABAD**

BY - LAWS

Name of the Society: Society for Protection of Women & Children (SPWC)

Address: Society for Protection of Women & Children (SPWC) of Women & Children, Ground Floor, HACA Bhavan, Opposite Public Gardens, Saifabad, Hyderabad – 500004, Telangana

Date of Registration:

(to be filled by the Department at the time of
Registration)

Area of the Society: Throughout the State of Telangana

1. Short Title:

These Bye-Laws may be called the 'Bye-Laws of the 'Society for Protection of Women & Children (SPWC) of Women & Children'.

2. Definition:

In these Bye-Laws the following words abbreviation shall have the meaning given against them, unless there is anything contrary in the subject of context:

- i. **'Act'** means 'Andhra Pradesh Societies Registration Act, (Telangana Adaptation) Order, 2014'
- ii. **'Executive Committee'** means "The Executive Committee of the Society"
- iii. **'Chair Person'** means Commissioner of Police, Hyderabad City
- iv. **'Vice-Chair Person'** shall mean Additional Commissioner of Police (Law & Order), Hyderabad City
- i. **'Member Secretary'** means Additional Commissioner of Police (Crimes & S.I.T) Hyderabad City.
- ii. **'Treasurer'** means Joint Commissioner of Police (CCS), Hyderabad city.
- iii. **'Joint Secretary'** means Commissioner / Director, Dept. of Women & Child Welfare
- iv. **'Financial year'** shall mean the accounting year commencing from 1st April and ending on 31st March.
- v. **'Centre'** means Society for Protection of Women & Children (SPWC) of Women & Children'.
- vi. **'The Members'** shall mean members of the Executive Committee
- vii. **"Country"** means all over India
- viii. **"Rules"** mean any of the rules and regulations of the Centre.
- ix. The word **"year"** shall mean the calendar year unless it is specifically **mentioned as financial year.**

3. Authorities of the Society:

The Authorities of the Society shall be:

- a) The Executive Committee
- b) Advisory Body
- c) Such other Authorities as may be constituted by the Governing Body.

4. Membership:

(a) The **'Society'** shall have as its members all the persons representing the Executive Committee may admit by nomination to be the members of the Society.

(b) The Management of the Society shall vest in Executive Committee

(c) The Executive Committee can recommend to the Chair Person on replacement of members

5. Roll of Members:

The Society shall keep a roll of members giving their addresses of both official and residential, occupations, and telephone numbers clearly. If a member of the society changes his address, he shall notify his new address with new contact phone numbers, to the Secretary who shall thereupon enter his new address in the roll of members. If the member fails to notify his new address, his address in the roll of members, shall be deemed to be his address.

6. Duration of Membership:

The Term of the member of the Society shall be for a period of three years from the date of their nomination.

7. Termination:

The nominated member of the society may be terminated by the authority nominating him at any time, or shall continue for a full term of 3 years from the date of his / her nomination. But, the member will cease to be a member when the Board is dissolved or reconstituted.

8. Disqualification:

A nominated member of the society shall cease to be such member if:

(a) He becomes of unsound mind, or, is adjudged by a competent court as an insolvent or is convicted for a criminal offence including involving moral turpitude; or

(b) He fails to attend five consecutive meetings of the committee without obtaining leave of absence from the Chair Person or as decided by the Board from time to time.

9. Resignation:

Any member of the society may resign from the membership of the society in writing addressed to the secretary and shall take effect when it has been accepted by the Chair Person on behalf of the society.

10. Filling of Vacancies:

(a) Any vacancy caused in the membership of the society by reason of death, resignation or otherwise shall be filled by nomination or appointment by the authorities entitled to make such nomination or appointment, as the case may be under these Regulations.

(b) No act of the society or board or of any officer of the society shall be deemed to be invalid by reason only of the existing of any vacancy or any defect in the organization of the society or in the appointment or nomination of a member or officer, on the ground that such member or officer was disqualified for his office.

11. Powers and Rights Constitution, duties, of the "Executive Committee":

The "Executive Committee" of the society shall consist of the following:

S. No.	Official Designation	Designation in the Society
1	Commissioner of Police, Hyderabad City	Chair Person
2	Additional Commissioner of Police (Law & Order), Hyderabad City	Vice – Chair Person
3	Additional Commissioner of Police (Crimes & S.I.T), Hyderabad City	Member Secretary
4	Commissioner / Director, Dept. of Women & Child	Joint Secretary

	Welfare	
5	Joint Commissioner of Police (CCS), Hyderabad City	Treasurer
6	Joint Commissioner of Police (Admin), Hyderabad City	Member
7	District Magistrate Collector, Hyderabad	Member
8	Additional DCP (Admin)	Member

Subject to the provisions of the Andhra Pradesh Societies Registration Act, (Telangana Adaptation) Order, 2014 and Rules, the Executive Committee of the Society shall have such powers as delegated by the Act.

12. Meetings of the Executive Committee:

The Executive Committee shall ordinarily meet once in two months or more often if necessary. Three members of the Committee including the Member Secretary shall constitute the quorum of the meetings.

A General Body meeting will be held in the beginning of Calendar Year annually.

13. Tenure of the Executive Committee:

The tenure of the "Executive committee" shall be for a period of three years.

14. Resignation:

The Resignation of a member from the Executive Committee shall be tendered to the Society and shall not take effect until the Chair Person of the Executive Committee has accepted it on behalf of the Society.

15. Functions and Powers of the office Bearers Executive Meetings:

The functions and the powers of the office bearers of the Executive Committee shall be as follows:

1. Chair Person:

Chair Person of the Centre shall preside over the meetings of the General Body. He / She shall have the power to delegate responsibility to Executive Committee for carrying out duties for the attainment of the objectives and goals of the Centre. His functions shall include the following:

- a. To guide in formulation of plans and policies for the growth and development of the Centre.
- b. Formation of Committees for various purposes and delegating suitable powers to them to achieve the goals and objectives.
- c. Any other powers as delegated by the Members & Advisory Board

2. Vice-Chair Person:

The Vice Chair Person shall preside over the General Body and also the Advisory Board meetings and perform all the functions of the Chair Person in the absence of Chair Person.

3. Member Secretary:

Member Secretary would be the Chief Executive responsible for running the centre. The functions of the Secretary shall include the following:

- a. Preparation of agenda for all the meetings of the Board and maintenance of the records of proceedings of all such meetings.
- b. Ensuring action on all the decisions taken at the meetings and reporting back the progress achieved to the Committee & Advisory Board.

- c. Signing of Terms of Reference (TORs, Agreements, Deeds etc.,) on behalf of the Centre with the approval of the Chair Person or Vice Chair Person.
- d. Such other functions as delegated or entrusted to him/her by the Chair Person and Vice Chair Person.
- e. The Secretary shall be authorized to sue and sued contest on behalf of the centre in all legal matters (for the purpose of the provisions of relevant sections of the Andhra Pradesh Societies Registration Act, (Telangana Adaptation) Order, 2014). Any expenses that are incurred by the Secretary or on behalf of the Secretary or any claims settled for settling the legal issues of the society, shall be fully borne by the Centre.
- f. To delegate such powers as may be necessary from time to time to the Joint secretary or other functionaries.

The Secretary shall also perform the following powers delegated to him/her namely:

- a. He/she should implement the decisions of the Executive Committee & Advisory Board of Members
- b. He/she should supervise the maintenance of all the accounts of the Centre.
- c. Administer the Management of all the activities of the Centre.
- d. Supervise all documentation and publication activities of the Centre.

4. Treasurer:

- i) Treasurer is the person who is in-charge of the funds of the Society and shall operate the Bank accounts along with the Member Secretary or Chair Person in the respect of the funds of the Society.
- ii) The Treasurer is the person authorized to receive and also make payments as per the rules and regulations of the Society and according to the directive of the Members.
- iii) The Treasurer has to prepare the statement of accounts and get it audited by the person authorized by the Members and submit annually to the Executive Board for approval.
- iv) Treasurer shall receive donations / any other amount after getting authorization from the Executive Committee, on behalf of the Society and issue receipts and make payments.

5. Duties of Joint Secretary:

- i) To execute the resolutions or responsibilities as directed by Chair Person
- ii) To share some of the responsibilities of Member Secretary as and when required
- iii) In the absence of Secretary, the Joint Secretary shall perform the role of Secretary

5. Duties of Other Members:

To execute the resolutions or responsibilities as directed by Chair Person

16. Advisory Board:

The Society shall choose eminent personalities from the field of Law, Psychology, Psychiatry, Women & Children Health, Prosecution, Legal Aid and Rehabilitation as Advisors. The Advisors with their experience and expertise shall provide direction and required services for the development of the Centre. The Society has the right to continue or discontinue the Advisors with proper notice and the Advisors have the right to discontinue with proper notice to the Society. The advisors do not have the voting rights in the Society.

The selected Advisors by the Society are called as the Advisory board of the Society.

- i. Thus selected Advisors shall hold the office for a period of three years and with their experience and expertise shall provide direction and required services for the development of the trust.
- ii. The Advisory board meeting shall be held at least once in every calendar year, where the Members of the Society shall be part of the meeting.
- iii. The Chair Person of the Society may convene special meetings of the Advisory Board to consider any matter of special importance or urgency specifying the purpose for which the meeting is proposed to be called.
- iv. The Board shall advise the functionaries of the Centre to achieve the objectives and goals of the Society.

17. Funds of the Society:

The "funds" of the Society may consist of the following:

- a. Grants made by the Government of Telangana, Government of India or any other Governments.
- b. Grants-in- aid from international agencies
- c. Contribution from other societies
- d. Income from investments and activities
- e. Amounts collected towards fees for conducting trainings, workshops, seminars, study tours, publication and study/Print material, extension and education activities etc., and such other activities undertaken time to time.
- f. Amounts received on consultancy works
- g. Receipts from other sources including money borrowed with or without security
- h. Funds from other agencies for carrying out the activities in the Centre.
- i. The funds of the society shall be utilized towards promotion of the aims and objectives of the society

18. Staffing:

No permanent posts will be created in the Society. All appointments will be on project basis, and or on deputation. The staff shall be paid a monthly Honorarium / remuneration as per eligibility.

19. Accounts of the Society:

(a)The funds of the Society shall be deposited in one or more accounts opened with Nationalised Banks for all purposes. The Member Secretary and Treasurer shall operate the Bank account of the Society.

(b)These accounts will be presented to the Executive Committee whenever they meet.

(c) Chartered Accountant shall audit the accounts of the Society once in a financial year and the Executive Committee will approve it.

20. Amendments:

Amendments to these Regulations may be made by a resolution of the society and any such amendment shall come into force on the date Immediately, following the expiry of three months reckoned from the date of its approval by the Commissioner of Police, Hyderabad City.

21. Annual report:

The Society shall submit annual report within three months of the closing of the previous year to the Commissioner of Police, Hyderabad City. The Annual report shall comprise a report on the working of the Centre together with an audited statement of accounts showing the income and expenditure for the year.

22. Financial Year:

The accounting year for the Society shall be from 15' April to 31st March. The annual income and expenditure, accounts and balance sheets of the Society shall be presented at the Annual General Body Meeting within five months of accounting year, duly audited by the competent auditor nominated by the General Body.

23. Keeping the Accounts:

The Executive Committee shall arrange for the proper maintenance of accounts with respect to

1. All the sums of money received and spent by the Society and the matters in respect of which receipts and expenditure take place.
2. All sales and purchases of goods by the Society, and
3. The Assets and liabilities of the Society.

24. Audit:

A Chartered Accountant shall be appointed by the Executive Committee of the Society at the annual meeting of the Governing Body and, he, or she shall audit the accounts of the Society for the next year. The auditor of the Society shall have access to the books of accounts and vouchers of the Society and shall be entitled to seek information and explanation as he or she may think it necessary for the performance of his or her duties as an auditor.

25. Annual List of Executive Committee:

Once in every year, a list of Office bearers and members of the Society shall be filed with the Registrar of the Societies, Hyderabad.

26. Legal Proceedings:

The Society may sue or be sued in the name of the Member Secretary as per the provision laid down under the Act.

26. Amendment of 'Memorandum of Society ':

Any amendment to the memorandum shall be carried out in accordance with the procedure laid down under the Act.

28. Dissolution and Adjustment of Affairs:

If the Society needs to be dissolved, it shall be dissolved as per the provisions laid down under the Act, and, the net amount remaining at the end along with the assets shall be donated to a Society or Trust or institution or Government or Department with similar objectives of the Society.

29. Essentiality Certificate:

"Certified that this is the correct copy of the Regulations of the Society"

30. Indemnity:

The Members shall be kept fully indemnified and harmless by the Society against any loss suffered or liability arising against the activities carried by

the Society in good faith pursuant to power and authority conferred to the Members by the Society Deed.

31. The income and funds of the Society shall be solely utilized to achieve the goals and objectives of the Society and no portion of it shall be utilized for payment to the members of the Governing Body or the Executive Committee by way of profit, interest, dividend etc., except for remuneration as allowed by the Government.

32.The Society shall not carry on its activities only with the intention of making profit.

33.The activities of the Society shall be carried out only in India.

34.The investment of funds of the Society shall be in accordance with the provisions of the Income Tax Act.

35. The Society is irrevocable by the promoters.

36.The benefits of the Society are open to all irrespective of caste, religion, community, sex etc.

S. No.	Official Designation	Designation in the Society	Signature
1	Commissioner of Police, Hyderabad City	Chair Person	
2	Additional Commissioner of Police (Law & Order), Hyderabad City	Vice – Chair Person	
3	Additional Commissioner of Police (Crimes & S.I.T), Hyderabad City	Member Secretary	
4	Commissioner / Director, Dept. of Women & Child Welfare	Joint Secretary	
5	Joint Commissioner of Police (CCS), Hyderabad City	Treasurer	
6	Joint Commissioner of Police (Admin), Hyderabad City	Member	
7	District Magistrate Collector, Hyderabad	Member	
8	Additional DCP (Admin)	Member	

Witnesses:

1.

2.